

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No.F. PSW-151/09-10

Date : 26-Oct-09

To
The Principal
Acharya Prafulla Chandra College
New Barrackpore 24 Parganas (N)
West Bengal 700131

SNO: 95959

Sub : Disbursement of Grant-in-aid to the College by Demand Draft

Sir/Madam,

Please find enclosed a Demand Draft on account of Grant-in-aid sanctioned by the UGC, Eastern Regional Office, as per details below. Kindly tear off the "Acknowledgement of Grant Received" appended below and return it to this office with your signature and office seal. If this acknowledgement is not duly received by this office, further release of grant would not be possible.

Sanction no: F. PSW-151/09-10 (ERO) Dated 08-Oct-09
Amount (Rs.): 60500 Purpose: MRP(S)

Paid by DD No. 506137
Drawn on: Kolkata Accounts Secti Dated: 13-Oct-09

1st instalment

Yours faithfully

Accounts Officer

-----X-X-X-----tear off here-----X-X-X-----

ACKNOWLEDGEMENT OF GRANT RECEIVED WBS-019

To
The Joint Secretary
University Grants Commission
Eastern Regional Office
LB 8 Sector III Salt Lake, Kolkata 700 098

Received from the UGC, Eastern Regional Office, Kolkata, a grant of Rs. 60500
By Demand Draft no. 506137
date 13-Oct-09 drawn on Canara Bank, Kolkata Accounts Se
In terms of sanction no.F. PSW-151/09-10 ERO
Dated 08-Oct-09 for the purpose of MRP(S)
1st instalment

Signature of Principal

Dated :

All communications are to be addressed to the
Joint Secretary by designation and not by name



University Grants Commission

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE

LB 8 Sector III Salt Lake, Kolkata 700 098

Phone : (033) 335 4767

Fax : (033) 335 0586

No. F. PSW-151/09-10(ERO)

Date: October 08, 2009

To

The Principal
Acharya Prafulla Chandra College
West Bengal

Subject: Approval of Financial Assistance to Dr./Mr./Ms, **Joydeb Das Biswas, Computer Science** of your College for Minor Research Project.

Sir/Madam,

1. The University Grants Commission has approved Minor Research Project, as above, and has also approved an allocation of **Rs. 71000** for the project as per details given below :

Sl. No.	Non-Recurring Items :	Amount (in Rupees)
a.	Books and journals	10000
b.	Equipment	40000
Recurring Items :		
c.	Travel and Field Work	10000
d.	Hiring Services	0
e.	Chemicals and Consumables	0
f.	Contingency (including special needs)	10000
g.	Institutional Overheads [10% of (d+e+f)]	1000
Total :		71000

2. The terms and conditions of the grant will be as per the Guidelines of the scheme.
3. A sanction letter (100% of non-recurring and 50% of recurring grant) is enclosed herewith.
4. The College is requested to submit 'Acceptance Certificate' duly signed by the Principal and the Principal Investigator.
5. The date of implementation will be the date of receipt of the first demand draft by the College and may be intimated in the Acceptance Certificate.
6. Tenure: 18 months

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

Copy forwarded for information & necessary action to:

1. The Registrar, WB State
2. The Director of Public Instructions (Higher Education), Govt. of West Bengal
3. Dr./Mr./Ms Joydeb Das Biswas
4. Guard file

(Dr. Ratnabali Banerjee)
Joint Secretary



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. PSW-151/09-10 (ERO)

Date: 08-Oct-09

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S No. 95959

Sub: Release of Grant-in-Aid during the Current financial year, during XIth Plan, to
Acharya Prafulla Chandra College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **60500** towards the scheme **Minor Research Project in Science** to the Principal, **Acharya Prafulla Chandra College** for the Plan expenditure to be incurred during the current financial year as per details given below.

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Joydeb Das Biswas, Computer Science	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Ist instalment	71000	0	60500	60500
MRP				

Total **60500**

The College is requested to note:

- A. Audited Utilisation Certificates and Statements of Expenditure of all grants sanctioned during a financial year under various schemes of the UGC are to be submitted separately for each scheme latest by 31st December after the financial year-ending.
- B. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head 4.(ii)b and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F. (ERO) dated..... has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to:

1. Principal

Acharya Prafulla Chandra College
New Barrackpore 24 Parganas (N)
West Bengal 700131

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

He/She is requested to abide by these instructions/Guidelines of sanction order.

- Registrar/ Director, Co-ordinator, College Development Council WB State
- Auditor General, Govt. of West Bengal
- The Secretary, Higher Education, Govt. of West Bengal
- The Director of Public Instructions (Higher Education) Govt. of West Bengal
- Joydeb Das Biswas, Computer Science

University

(Dr. Ratnabali Banerjee)
Joint Secretary